



# Hawaii Employers Council

## Safety Training Series

Time: 8:00 a.m. to 12:00 p.m. (Registration at 7:45 a.m.)

Place: Hawaii Employers Council, Kahili Meeting Room

*Register for individual sessions or for the entire series!*

### Course Descriptions and Dates

#### **Regulatory Fundamentals for Employers - Friday, October 1, 2010**

This course is intended to educate employers in any industry on the fundamental regulatory requirements of an employer and the duty to provide a safe and healthy workplace. Course topics will focus on Safety Economics – the true cost of safety and why you can't afford not to have a strong culture in your company, HRS 396, OSHA's General Duty Clause, Multi-Employer Worksite Policy, Rules of Construction, and the 12-60 & 12-110 HIOSH regulation.

#### **How To Write a Safety Program – Friday, October 22, 2010**

This course focuses on the written safety program elements required by HIOSH 12-60 & 12-110 and uses the National Safety Councils Foundation for Safety Excellence as a guide for employers in any industry to evaluate their workplace and program and develop an action plan to mature their program at any level.

#### **Recordkeeping Requirements (OSHA 7845) – Monday, November 1, 2010**

This course focuses on the workplace injury and illness recordkeeping requirements and uses the OSHA Recordkeeping Handbook, the OSHA 300 recordkeeping form to comply with the OSHA 29 CFR Part 1904 – Recording and Reporting Occupational Injuries and Illnesses standard.

#### **How To Establish a Training Program & Conduct Training - Tuesday, November 9, 2010**

This course focuses on helping employers establish a safety training program focused on educating employees and supervisors on the benefits of a safe and healthy worksite. This course will help employers identify what training elements are required by law, how to structure a training program, how to conduct training and how to keep proper records.

*continued . . .*

### REGISTRATION

#### *Cost per Person per Session:*

\$ 65 - HEC Members

\$110 - Non-Members

Includes refreshments and seminar materials.

#### *Cost per Person per Session (when you enroll in 3 or more sessions):*

\$ 50 - HEC Members

\$100 - Non-Members

Includes refreshments and seminar materials.

**Payment or credit card information must accompany registration.**

*Mail to:*

*Vicky Tasaka-Loando  
Hawaii Employers Council  
P. O. Box 29699  
Honolulu, HI 96820-2099*

*For information call:  
Vicky Tasaka-Loando at  
440-8888*

## **About our Speaker**

**Tracy Lawson**, CSP, CHST, has over 20 years management experience in occupational safety and health fields. Successful experience at implementing and directing national safety programs in at-risk construction business environment with annual revenues reaching \$1 billion. Proven ability to lead change and work effectively with all levels of personnel in diverse operations and delivery methods. Possess a progressive management style with a personal history of growth that includes managing increasing levels of responsibility with a track record of outstanding results. Strengths include extensive training and education experience, developing and implementing practical solutions for complex problems, communication and negotiation skills, “hands-on” field safety experience, understanding of the construction process and litigation support. Recipient of several prestigious awards and recognition from the United States Army Military Police Corps, Occupational Safety and Health Administration, the Hawaii Occupational Safety and Health Administration, the Small Business Administration, the U.S. Army Corps of Engineers, the American Society of Safety Engineers, the Pacific Business News and the Governor of the State of Hawaii.

*Please visit our Upcoming Events listing at [www.hecouncil.org](http://www.hecouncil.org) for more seminars.  
All programs and dates are subject to change.*



# Registration

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Place: Hawaii Employers Council, Kahili Meeting Room

**PLEASE USE A SEPARATE FORM FOR EACH PERSON TO BE REGISTERED.**  
(Information must be TYPED for processing):

\_\_\_\_\_ Email: \_\_\_\_\_

Please check the sessions you are registering for:

- Regulatory Fundamentals for Employers - Friday, October 1, 2010**
- How To Write a Safety Program - Friday, October 22, 2010**
- Recordkeeping Requirements (OSHA 7845) - Monday, November 1, 2010**
- How To Establish a Training Program & Conduct Training - Tuesday, November 9, 2010**

Authorized by: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please check here if any special arrangements are needed (e.g. front seat, etc.)

**Payment** \$ \_\_\_\_\_  Check payable to Hawaii Employers Council

\$ \_\_\_\_\_  Bonus Dollars - Code \_\_\_\_\_

Charge to my:  MasterCard  Visa  American Express

Acct. No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

3-Digit Security Code \_\_\_\_\_ (found on back of card in signature area)

Name on the charge card (print) \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**For Office Use Only:**

Authorization # \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

**REGISTRATION**

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\$110 - Non-Members

Includes refreshments and seminar materials.

*Cost per person per session (when you enroll in 3 or more sessions):*

\$ 50 - HEC Members

\$100 - Non-Members

Includes refreshments, lunch and seminar materials.

**PAYMENT OR CREDIT CARD INFORMATION MUST ACCOMPANY REGISTRATION.**

Confirmations on a first-come, first-served basis. Cancellations made seven days prior to each session will be entitled to a full refund. A service charge of \$25 will be made for cancellations up to the day before the seminar. **While substitution of registrants is permitted, NO cancellations, credits or refunds will be allowed for the day of the seminar.**

**Mail this form, with payment, to:**  
Vicky Tasaka-Loando  
Hawaii Employers Council  
P. O. Box 29699  
Honolulu, HI 96820-2099

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