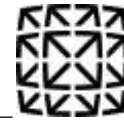


Registration

Hawaii Employers Council



HILO Fundamentals of Supervision

Please register the following person (please print clearly):

Name: _____ Email: _____

Company: _____

Address: _____
Street / P.O. Box City State Zip

Telephone: _____ Fax: _____

Special arrangements request (e.g., front seat, etc.): _____

Register me for: Certificate (8 sessions) Only individual sessions as noted

**Series Schedule – Grand Naniloa Hotel, Palm Room for August 8, 15 and 22;
Ho‘omalimali Room for August 29**

Supervision 101

Wednesday, August 8, 2018, 8:30 a.m. - 11:00 a.m.

Basic Employment Laws

Wednesday, August 8, 2018, 12:30 p.m. - 3:00 p.m.

Preventing Workplace Harassment: An Updated Approach

Wednesday, August 15, 2018, 8:30 a.m. - 11:00 a.m.

Interviewing and Selection – Want to Hire “A” Players?

Wednesday, August 15, 2018, 12:30 p.m. - 3:00 p.m.

Building Employee Performance

Wednesday, August 22, 2018, 8:30 a.m. - 11:00 a.m.

Investigating and Addressing Misconduct

Wednesday, August 22, 2018, 12:30 p.m. - 3:00 p.m.

Results-Based Performance Management (RBPM)

Wednesday, August 29, 2018, 8:30 a.m. - 11:00 a.m.

Leading Teams for Success

Wednesday, August 29, 2018, 12:30 p.m. - 3:00 p.m.

Payment Check payable to the *Hawaii Employers Council* for \$_____ enclosed.

Hawaii Employers Council is registered with the Hawaii State Board of Public Accountancy as a sponsor of continuing professional education. HEC CPE #98023-19

Complaints regarding registered sponsors may be addressed to: Hawaii State Board of Public Accountancy, P. O. Box 3469, Honolulu, Hawaii 96801, (808) 586-2696.

EARLY BIRD MEMBER

REGISTRATION

***\$45.00 Per person, per session
Registration with payment must be
received by July 10, 2018***

***Members: \$50.00 Per person, per session
for registrations received after
July 10, 2018***

Non-Members: \$120.00

*Includes coffee, hot tea, water, and
workshop materials.*

*Registration: 8:00 a.m. & 12:00 p.m.,
respectively.*

Payment MUST accompany registration.

Cancellations: Notification must be 7
calendar days prior to each session and will
be entitled to a full refund. No refunds will
be made thereafter.

Mail this form, with payment, to:

*Tonya Ahn
Hawaii Employers Council
2682 Waiwai Loop
Honolulu, HI 96819
Phone: 1-800-392-3589, ext. 815
Email: tahn@hecouncil.org*

Deadline to register is July 25, 2018